

CGSS Meeting Agenda

Date: Oct 3, 2025

Time: 10:00 AM

Location: D213

Approval status: Approved

1. Call to Order: 10:03 AM

- Present (19): Janice, Zoë, Gurcharan, Reanne, Will H, Astoria, Jae, Emilie, Lucas, Sydney H, Sean, Renee, Hikaru, Oscar, Vanessa, Kritika, Carina, Irene, Khoushboo (late)
- Missing (6): Yejin, Seja, Sydney M, Thomas, Veronica (class), Jiayao

2. Approval of Previous Meeting Minutes (September)

- Approved by: Lucas
- Seconded by: Zoë

3. Outgoing Councillors Reports and Council Changeover

- Reminder to complete exit reports (by today)
- New vice president (Emilie)
 - i. Main tasks were to co-organize townhalls with CDI, organize grad forum, attend monthly department meetings, manage concern box google form, sign reimbursements
- 3 new members at large (Irene, Jae, and Veronica) to help at events
- 2 new social coordinators (Khoushboo and Renee) and 1 returning social coordinator (Will)
 - i. Main tasks are to acquire liquor licenses and event permits, organize stress busters and volunteer forms, manage storage locker
- New first-year representative (Reanne) to organize events for first-year students
- New president (Vanessa)
 - i. Main tasks are to lead meetings and oversee council activities, sign reimbursements
- New treasurer (Zoë)
 - i. Main tasks are to manage reimbursements, count the cashbox
- Returning wellness representative (Sydney H) to organize wellness events
- New secretary (Astoria)
 - i. Main tasks are to organize the meetings, coffee time
- New webmaster (Hikaru) to manage social media accounts
 - i. Instagram, LinkedIn (new!)
- New sports representative (Gurcharan) to organize sports events
- New union rep (Oscar) and returning union rep (Seja) to attend union meetings and relay information, manage grievances
- New EDI/international representative (Kritika) to organize events for international students and cohost with CDI
- New GSS representative (Janice) to attend GSS meetings and relay information

4. CGSS Constitution

- Everyone should read the constitution (on “resources” tab on the cgss website)
- Everyone is required to attend the monthly meetings
 - i. Need to let the secretary know if you can’t make it and provide any updates to be shared

- ii. If you miss 3 meetings without a reason, then the council can have a vote to remove you
 - Everyone should be volunteering at events (at least once per semester)
- 5. **Voting on additional member-at-large positions**
 - People who nominated themselves but didn't get voted in have the opportunity to join as additional members at large
 - Vanessa moves a motion to allow Will B to join as a member at large
 - i. Lucas seconds
 - ii. Yes: Janice, Zoë, Gurcharan, Reanne, Will, Astoria, Jae, Emilie, Lucas, Sean, Sydney H, Renee, Hikaru, Oscar, Vanessa, Kritika, Carina, Irene, Khoushboo
 - Vanessa moves a motion to allow Rodella to join as a member at large
 - i. Lucas seconds
 - ii. Yes: Janice, Zoë, Gurcharan, Reanne, Will, Astoria, Jae, Emilie, Lucas, Sean, Renee, Hikaru, Oscar, Vanessa, Kritika, Carina, Irene, Khoushboo
 - Vanessa moves a motion to allow Evan to join as a member at large
 - i. Oscar seconds
 - ii. Yes: Janice, Zoë, Gurcharan, Reanne, Will, Astoria, Jae, Emilie, Lucas, Sean, Renee, Hikaru, Oscar, Vanessa, Kritika, Carina, Irene, Khoushboo
 - Result: Will B, Rodella, and Evan are now additional members at large
- 6. **2025—2026 CGSS Budget Presentation**
 - Vanessa will prepare a budget report as we are finalizing reimbursements for this year
 - Vanessa prepared budget proposal to be presented to Laurel
 - i. Increased food budget and website plan due to inflation
 - ii. Moved budget of summer bbq to be the same as summer stressbuster
 - iii. Increased halloween and welcome back stressbuster because they're the most expensive
 - Vanessa moves a motion to approve the budget proposal
 - i. Will seconds
 - ii. Yes: Janice, Zoë, Gurcharan, Reanne, Will, Astoria, Jae, Emilie, Lucas, Sean, Renee, Hikaru, Oscar, Vanessa, Kritika, Carina, Irene, Khoushboo
 - iii. Result: Vanessa and Zoë will present the budget proposal to Laurel
- 7. **Departmental Meeting Recap**
 - There's going to be an external review of the department
 - Faculty is planning to update the chemistry website
 - i. Will contact UBC IT for a quote but might get an external website developer
 - Reminder for people to write incident reports more on time
 - We need to do more fire drills (including silent drills)
 - Some safety concerns with needle
 - i. We have blunthead needles at the chem stores
 - ii. Groups should have a good SOP for needles
 - Faculty is trying to make CFA letters more simple
 - Grad matters: Faculty wants to change the reference letter requirement to only 2 letters instead of 3
 - Might remove mandatory 4th year meetings
 - i. Students can request a meeting if they want
- 8. **Meeting with Laurel**
 - Vanessa has set up monthly meetings with Laurel (starts next week)

9. Serving it right

- Everyone needs to get their serving license (you will be reimbursed) to serve alcohol at events
 - i. Afterwards forward the certificate to soco so they can keep a record
 - ii. Special event server license

10. CGSS charities

- All money raised is split towards a scholarship and 2 charities
- We raised \$2600 for the 2024-2025 year
- We will nominate and vote for the two charities for the 2025-2026 year

11. CGSS Slack Introduction

- Vanessa will update the slack members after this meeting
- Everyone needs to check their notifications
 - i. This is where we communicate and vote
 - ii. Tip: have notifications active after work hours in case we have an emergency

12. Changeover Dinner

- Friday October 24 at 8:15 pm at cactus club

13. Social Coordinators Report

- Welcome back stressbuster recap
 - i. Spent \$1799.60 out of \$1800 budget
 - ii. Ran out of both alcohol and pizza even though we spent all the budget
 - iii. Did not finish the keg
 - iv. No more alcohol in the storage locker
 - v. \$60 on EVO so please help if you have a car and you're comfortable with driving
 - vi. Planning to buy new items (dustpan, mop, microphone)
- October 31st event permit approved for Halloween stressbuster
 - i. Last year SOCOs combined trick or treat, pumpkin carving contest and the stressbuster
 - ii. Previously the pumpkins were shown at coffee time then people can vote online and this was better for engagement
- October 23rd is mole day
 - i. We'll hide a mole
- We began rinsing and donating cans from stressbusters
 - i. Donated 200 cans and got \$20.30
 - ii. They provide itemized receipts so that's helpful to keep track of approximately how many cans we used per stressbuster

14. Union Report

- They are bargaining right now

15. First Year Report

- Reanne will send out an email to get people's contact

16. Sports Report

- GoByBike week started

17. International Student Report

- Kritika will be in touch with CDI

18. GSS Report

- Nothing to report

19. Wellness Report

- Sydney is planning a fall activity

20. **Miscellaneous**

- Charity coffee time is next week

Meeting adjourned: 11:00 AM